

# NOW HIRING!

## Interested in working with infants to 5 year olds?

Our students need energetic and nurturing professionals for the **Head Start and Early Head Start** programs.



### HOW TO APPLY

- Apply online at [www.hcde-texas.org](http://www.hcde-texas.org)
- Upload resume, transcripts and/or degree or certifications along with your application

Upon receipt of all information HCDE will contact you to schedule an interview.

If you have any questions regarding the application, please call 713-696-1323. On the day of your scheduled interview, please bring a current identification card.

### EMPLOYEE BENEFITS

- Competitive salary
- Great benefits
- Work schedules matching school district calendars
- All major holidays
- Free professional development
- Teacher retirement and social security

### POSITIONS AVAILABLE AND QUALIFICATIONS

#### COOK

**3 POSITIONS: (1) (2) (3)**

- High school diploma or GED certificate
- Food service experience in school or child care setting is a plus

#### HEAD START MENTAL HEALTH PROFESSIONAL

**1 POSITION: (1)**

- Master's degree in Social Work, Counseling, Psychology, or Education
- Licensure in Specialist in School Psychology or Master Social Work
- At least five years' experience working with underserved populations

#### EARLY HEAD START (EHS) TEACHER

**5 POSITIONS: (1) (2) (3) (4) (5)**

- Two to three years working with infants to 3 year olds
- Infant-toddler child development associate (CDA) or associate or bachelor's degree in early childhood education
- Attend our CDA classes within 12 months and achieve an infant toddler CDA within 24 months

#### HEAD START TEACHER

**1 POSITION: (1)**

- Associate or bachelor's degree in early childhood education
- Related degree with 18 hours of child development courses
- One year paid experience working with children ages 3 to 5 years old

#### HEAD START TEACHING ASSISTANT

**2 POSITIONS: (1) (2)**

- Six months to a year experience working with young children and
- CDA, associate or bachelor's degree in early childhood education, or enrolled in a CDA program to be completed within 24 months from date of hire. We will support you in acquiring your CDA.

#### FAMILY SERVICES PROVIDER

**3 POSITIONS: (1) (2) (3)**

- Bachelor's degree in social work, human services, family services, counseling or related field
- Bachelor's degree in an unrelated field with a credential/certificate in social work, human services, family services, counseling or related field

#### ASSISTANT CENTER MANAGER

**3 POSITIONS: (1) (2) (3)**

- Associate or bachelor's degree in early childhood education or related field
- A minimum of three years classroom experience working with young children ages 3 to 5 years in a Head Start program or other early childhood education program



Head Start



Harris County  
Department of  
Education